



Enterprise – Housekeeper 1

Position: (2) Housekeeper 1
Supervisor: Housekeeping Manager
Location: Oceanside Resort
Work info: Full Time 40 hrs. a week
Salary: \$15 with benefit package

ESSENTIAL DUTIES AND RESPONSIBILITIES INCLUDE THE FOLLOWING:

- Clean all rooms that correspond with the daily check-outs
- Deep clean units as assigned with Head Housekeeper
- Able to work varying shifts, weekends, and holidays
- Assist with laundry
- Must work with chemicals
- Must be able to lift 30 lbs.
- Must be able to work and stand on feet for the length of the shift
- Must be reliable with proven record of dependable attendance
- Must be a self-starter and work independently
- Must be a team player and work well with hours
- Must adhere to no-drama workplace
- Must have reliable transportation and a telephone
- Perform other duties as requested by the Resort Manager

QUALIFICATIONS:

Required Qualifications:

- Must have High School Diploma/GED or obtain within one year
- Must have a valid WA State Driver's License or obtain within 3 months
- Must adhere to the Enterprise Personnel Policies and Drug and Alcohol Policy
- Must be able to work in fast paced/time sensitive environment
- Have a positive, courteous, dram free demeanor with guests and staff

GENERAL INFORMATION:

The statements contained herein reflect the general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absence or relief, to equalize peak work periods, or balance workload.

SPECIAL REQUIREMENTS: Must have and retain a valid Washington State Driver's License – please provide copy with job application. Must pass a criminal background check, drug and alcohol screening and reference check.

INDIAN PREFERENCE WILL APPLY. If applicants have equal qualifications, preference will be given first to a Quileute Indian applicant and then to other Native Americans and Alaska Natives. Except as provided by the Indian Preference Act (Title 25 U.S. Code Sec. 472 & 473) there will be no discrimination in selection because of race, color, creed, age, sex, national origin, physical handicap, marital status, politics or membership/non-membership in an employee organization.