

ADULT SPORTS AND WELLNESS POLICY AND PROCEDURES

QUILEUTE TRIBE
LAPUSH, WASHINGTON

ADULT SPORTS AND RECREATION POLICY

CHAPTER 1. GENERAL PROVISIONS

SECTION 1.1 TITLE

This Policy shall be cited in full form as the “Adult Sports and Wellness Policy and Procedures of the Quileute Tribe” and in short form as the “Adult Sports and Wellness Policy”

SECTION 1.2 POLICY

Subject to available funding and budget limitations, it is the policy of the Quileute Tribe to provide a limited amount financial support for adults who want to participate in sports and wellness activities. The Quileute Tribe desires to encourage sportsmanlike, responsible participation of sports and wellness activities for tribal members to promote health, welfare and character building. All participants must follow the Quileute Tribal Code of Ethics during any activities funded through this program. Tribal members who intentionally damage facilities or equipment during adult events supported through this Tribal program. are legally responsible for paying for such damages, agree to allow the Tribe to take funds out of future per capita payments to pay for any damages or other intentional costs as determined by Tribal Court, and will no longer be available to receive this Tribal benefit in the future, unless approved by Tribal Council.

SECTION 1.3 PURPOSE

The purpose of this policy shall be to:

- A. Specify the criteria and procedures for providing sports and wellness support financial assistance to tribal members:
- B. Provide information on what types of programs or activities qualify for this assistance: and:
- C. Provide information on limitations to accessing assistance set forth in this policy.

SECTION 1.4 DEFINITIONS

- A. **Enrollment Office:** The Enrollment Office of the Quileute Tribe where tribal member enrollment information is located.
- B. **Tribal Member:** An enrolled member of the Quileute Tribe, or non-enrolled infant age two years or younger who is otherwise eligible for enrollment with the Quileute Tribe.

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- C. **Fundraising:** Also known as resource development is the collection of money through donation and/ or event programming from private institutions, government or individuals for purposes of charitable donation or organization budget enhancement. Fundraising can take many forms, including sales, directly requesting donations, organizing events, raffles, car wash etc.

CHAPTER 2: ASSISTANCE

SECTION 2.1: ELIGIBILITY

To be eligible for sports and recreation assistance a person:

- A. Must be an Enrolled Quileute Tribal Member at the time assistance is requested
- B. Must live within Clallam County.
- C. Must be over the age of 18.
- D. Must not have exceeded the annual limit for assistance as set forth in this policy.
- E. To receive assistance under this policy, the applying tribal member must agree to be drug and alcohol free during events for which the Quileute Tribe is providing assistance. Violations of the Tribe's drug and alcohol policy during an event disqualifies Tribal member from further funding for six months or longer depending on severity of the violation.

SECTION 2.2: ASSISTANCE AVAILABLE

- A. Adult tribal members may receive up to \$300.00 per fiscal year (October 1-September 30) to assist with fees associated with approved sports and wellness activities for their own personal involvement.
- B. The Tribe will provide half, up to \$300.00, of tournament fees, for teams including tribal members that engage in fundraising activities to raise the other half of the tournament fees and meet the criteria outlined as part of this policy.

SECTION 2.3: ACTIVITIES COVERED

- A. Examples, of activities for which assistance may be provided under this policy are:
 - Sports Member Fees

- Swimming Pool monthly/class memberships
- Health Club Memberships
- Smoking Cessation
- Approved Weight Management Programs

B. All fees will be paid directly to programs/vendors whenever possible.

CHAPTER 3: REQUIREMENTS FOR CERTAIN ACTIVITIES

SECTION 3.1: TOURNAMENT FEES

- A. The tribal member applying for assistance under this policy must provide list of team members (50% of team must be enrolled Quileute Tribal Members for the Tribe to pay toward the tournament entry fee)
- B. The Tribe will pay 50% of the tournament team entry fee upon the team providing proof of fundraising activities and money raised to cover the other 50% of the cost. If there is no proof that fundraising was attempted this will result in no payment for the activity in question.
- C. The tribal member applying for assistance under this policy must provide flyer (registration form if applicable) including location, dates, registration fee and where the fee is to be paid, and a valid telephone number.
- D. The tribal member applying for assistance under this policy must fill out "Adult Sports and Wellness Assistance" form and submit with tournament flyer and list of team members.
- E. The tribal member applying for assistance under this policy must submit all the paperwork required under this policy, at least five (5) working days or more before any payment deadline to allow appropriate time to process the request. Regardless of the time that the tribal member submits the required paperwork, the Tribe shall not be responsible for any missed payment deadlines..

SECTION 3.2: SPORTS FEES/MEMBERSHIP FEES/PROGRAM FEES

- A. The tribal member applying for assistance under this policy must provide a flyer including name or sport, club or activity, membership fees/dues or cost of activity and where the payment is to be sent as well as a (CIB) Certification of Indian Blood.
- B. The tribal member applying for assistance under this policy must fill out the "Adult Sports and Wellness Assistance" form and submit it with registration packet.

- C. The tribal member applying for assistance under this policy must submit required paperwork at least five (5) working days before any payment deadline to allow appropriate time to process the request. Regardless of the time that the tribal member submits the paperwork, the Tribe shall not be responsible for any missed payment deadlines. There will be no reimbursements to individuals who prepay for any events because lack of submitting required paperwork on time to the tribe.

CHAPTER 4: ACKNOWLEDGMENT OF SPECIFIC PURPOSE OF FUNDS AND REPAYMENT OBLIGATION

By accepting assistance under this policy, a tribal member agrees that any funds provided under this policy that are not used for the purpose for which they were provided shall be repaid to the Tribe within sixty (60) days of the tribal member's receipt of such funds or thirty (30) days of issuance of the tribal member's gaming revenue per capita payment, whichever shall occur sooner. In the event that unused funds or funds not used for their provided purpose are not repaid to the Tribe within 60 days of receipt or 30 days of issuance of the member's gaming revenue per capita payment, such funds shall be considered misappropriated from the Tribe. The Tribe shall seek all legal remedies, including Administrative Offset under the Tribe's policies and criminal or civil action, to reclaim all misappropriated funds. The tribal member shall not be eligible for other tribal assistance under any other tribal policies until all money owed to the Tribe is repaid.

CHAPTER 5: FEDERAL TAX NOTICE

Funds paid and goods provided under this policy are subject to federal income taxation law and may be considered income of the person receiving assistance under this policy, even if the program coordinator pays expenses directly to a vendor. Persons receiving funds or goods under this policy shall acknowledge in writing that they have been informed of the potential tax liability before receiving such funds or goods and shall provide the program coordinator with a completed IRS Form W-9 before receiving assistance under this policy; provided, however, that if the program coordinator has a completed and accurate IRS Form W-9 on file for the person, the person does not need to submit a duplicate form. In compliance with federal law and regulations, the Quileute Tribe reports payments totaling \$600 or more per year to any one person. The Quileute Tribe does not provide tax advice. Your individual tax liability will depend on your unique circumstances. Please consult with your tax preparer for advice on your individual tax situation.