



## Enterprise – Waitress

**Position:** Enterprise Waitress – Full time (1 am and 1 pm)  
**Supervisor:** Manager on Duty (MOD)  
**Location:** Rivers Edge Restaurant  
**Salary:** Minimum wage plus tips hour DOE  
**Close:** Feb 22<sup>nd</sup>, 2023

### **ESSENTIAL DUTIES AND RESPONSIBILITIES INCLUDE THE FOLLOWING:**

- Know the 7 steps for proper food service.
- Follow all sanitation regulations and safety standards.
- Set up and stock station following food safety guidelines.
- Maintain par stock level on the line.
- Keep sanitation bucket at station and change out each shift.
- Keep station clean.
- Rotate, label and date all food following FIFO
- Log any waste.
- Communicate in a positive, professional manner with co-workers.
- Stock inventory appropriately.
- Communicate in a timely manner when items are needed for station.
- Accuracy and speed in executing assigned tasks.
- Must be able to work and stand on feet for the length of the shift.
- Must be reliable with proven record of dependable attendance.
- Must be a self-starter and work independently.
- Must be a team player and work well with others.
- Perform other duties as requested by the MOD

### **QUALIFICATIONS:**

**Required Qualifications:**

- **Must have 2+ years' experience in the restaurant industry.**
- **Must have valid food handlers permit.**
- **Must have High School Diploma/GED or obtain within one year.**
- **Must have valid WA State drivers license or acquire within 1 year of hire date.**
- **Must adhere to the Enterprise Personnel Policies and Drug and Alcohol Policy**
- **Must be able to work in fast paced/time sensitive environment.**
- **Have a positive, courteous, drama free demeanor with clients and co-workers.**

### **GENERAL INFORMATION:**

The statements contained herein reflect the general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absence or relief, to equalize peak work periods, or balance workload.

**SPECIAL REQUIREMENTS:** Must have and retain a valid Washington State Driver's License – please provide copy with job application. Must pass a criminal background check, drug and alcohol screening and reference check.

**INDIAN PREFERENCE WILL APPLY.** If applicants have equal qualifications, preference will be given first to a Quileute Indian applicant and then to other Native Americans and Alaska Natives. Except as provided by the Indian Preference Act (Title 25 U.S. Code Sec. 472 & 473) there will be no discrimination in selection because of race, color, creed, age, sex, national origin, physical handicap, marital status, politics, or membership/non-membership in an employee organization.