



Quileute Tribal Council

• QUILEUTE INDIAN TRIBE •



Human Resources Department
P.O. Box 279 • La Push, WA • 98350
(360) 374-4367 | 4366 | 2175 | 6561 • Fax (360) 374-4368

JOB TITLE: Harbor Master
ORGANIZATION: Quileute Marina
SUPERVISOR: Enterprise Director
SALARY RANGE \$21.00/hr or DOQ/E
OPENS: Open Until Filled

Duties: Supervises Fuel Dock
Collects moorage and launching fees
Enforces Harbor rules and regulations
Maintains a safe and orderly marina
Maintains required records and reservations
Repair of docks and equipment
Other duties as assigned

Supervises: Assistant Harbor Master (if assigned)

Qualifications:

Required:

1. High School Diploma/GED or obtain one in (1) year
2. Prior experience in a marine environment
3. Experience in handling money
4. Experience in maintaining records

Preferred:

1. Prior Harbormaster experience
2. Training in handling of marine fuels
3. Training in the handling of hazardous materials in a marina environment

Special Requirements:

Must pass a criminal background and must have and retain a valid Washington State Driver's License. Must adhere to Personnel Policies and Drug and Alcohol Policies. Must maintain professionalism with the customers. Must be able to work various shifts, weekends and holidays, be on call on appointed days.

Submit OTC job application to:

Quileute Tribal Council
Human Resources Department
PO Box 279
La Push, WA 98350
hr@quileutenation.org

Obtain a job application at www.quileutenation.org

Except as provided by the Indian Preference Act (Title 25, U.S. Code Sections 472 and 473), there will be no discrimination in selection because of race, color, age, sex, national origin, physical handicap, marital status, politics, membership or non-membership in a employee organization. If the applicants have equal qualifications, preference will be given to a Quileute Indian applicant and other preference to Native American and Alaskan Native.