



Quileute Tribal Council

• QUILEUTE INDIAN TRIBE •

Human Resources Department
P.O. Box 279 • La Push, WA • 98350
(360) 374-6163 / 4367 / 2175 • Fax (360) 374-4368



Quileute Tribe Job Description

FISHERIES TECHNICIAN II

HOW TO APPLY: Send Application Package to the address listed below.

Applications can be downloaded at www.quileutenation.org/job-openings/

Via email: hr@quileutenation.org

-OR-

**The Quileute Tribe
Human Resources Department
P.O. Box 279
La Push, Washington 98350**

Ensure your Application contains:

1. Quileute Tribal Application (**REQUIRED**)
2. Cover Letter (**REQUIRED**)
3. Resume (**REQUIRED**)
4. Tribal Enrollment Verification (**REQUIRED, IF Applicable**)
5. Driver's License (**REQUIRED**)
6. Diploma/Transcripts(s) High School/GED, College (**REQUIRED**)
7. Certification(s)
8. Credentials (if required)
9. Writing Sample(s) (if required)

NOTE: Incomplete applications will not be considered.

Position: **Fisheries Technician II**
Supervisor: Fisheries Biologist I
Location: La Push, Washington
Work Info: Full Time: 40 Hrs/Week
Salary: \$18.43 - \$23.03 DOQ/DOE

POSITION SUMMARY:

Incumbent will be responsible for assisting the field crew and Fisheries Biologist I with data collection of terminal run salmon in the Quillayute watershed. Working alone and with other Quileute Natural Resource (QNR) staff, this position will be required to 1) sample commercial catch for biological data and CWT recoveries 2) conduct spawning surveys, correctly identifying and counting salmon redds 3) mount salmon scales 4) read CWT tags 5) review data for quality control 6) maintain gear 7) other duties assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES INCLUDE THE FOLLOWING:

- Entail working nights and/or weekends, holidays and overtime. Additionally, work will be performed in a variety of locations around the Quillayute Watershed.
- Adult fall and summer Chinook fall and summer coho, and chum salmon and steelhead spawner surveys.
- Examining commercial, ceremonial and subsistence catch including identifying, counting, measuring, taking scales, removing salmon snouts, and detecting, removing and reading Coded-wire tags (CWTs).
- Accurately identify and enumerate salmon redds throughout the basin.
- Recording accurate field data records and samples.
- Walking, hiking, rafting, or driving on sections of rivers, streams or beaches each day regardless of weather conditions.
- Accurately entering data into spreadsheets, databases and other computer software programs.
- Assist with chinook broodstock collection.
- Mount scales on scale cards.
- Review all data for quality control.
- Care for and maintain equipment. Ensure that assigned vehicle is maintained at prescribed intervals.

WORK ENVIRONMENT:

Work may be in inclement weather conditions including snow, rain, wind, and direct sun. Hiking through dense forests, on wet rocks, in the water, and working on boats is required. Job duties will also be performed in an office setting.

PHYSICAL DEMANDS:

- Ability to walk up to 10 miles per day over rough terrain under adverse weather conditions.
- Ability to repetitively carry loads up to 50 pounds for short distances over rough terrain.

SKILLS, KNOWLEDGE AND ABILITIES

- Working knowledge of salmon life history.
- Requires previous experience identifying Pacific salmon and salmon redds.
- Experience collecting biological samples from Pacific salmon and other fish species.
- Proficiency in accurate data collection and organization.
- Requires carrying heavy loads for long distances over rough terrain.
- Requires driving long distances in tribal-owned vehicles.
- Requires hiking up to 10 miles per day on uneven ground.
- Requires wading and navigating boats through various bodies of water such as rivers and lakes.
- Requires the ability to read CWTs, which are 2mm long.
- Necessitates working alone in isolated areas.
- Requires being on various types of vessels for long periods of time in inclement weather.

QUALIFICATIONS:

Required:

Graduation from high school or GED, including one year of high school science and two years of experience as a Scientific Technician.

OR

Graduation from high school or GED including one year of high school science and two years of laboratory or field experience as an assistant to a biologist, chemist, or zoologist.

College course work involving major study in biology, zoology, fisheries, chemistry, natural sciences, or closely allied field will substitute, year for year, for experience, provided the course work includes at least six semester or nine quarter hours of natural science classes.

Valid Washington State, or other state, driver's license may be required.

SUPERVISORY RESPONSIBILITY:

No

GENEROUS BENEFITS PACKAGE:

- Employer paid medical, dental, vision package
- Employer supported 401K
- Employer paid life insurance
- Paid holidays
- Professional development assistance
- Employee Assistance Program

GENERAL INFORMATION:

The statements contained herein reflect the general details as necessary to describe the principle functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods, or balance the workload.

Special Requirements: Must have and retain a valid Washington State Driver's License ~ please provide a copy with job application. Must pass a criminal background check, drug and alcohol screening and reference check.

Disclaimer: This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee. Duties, responsibilities and activities may change, or new ones may be assigned at any time with or without notice.

Indian preference will apply. If applicants have equal qualifications, preference will be given first to a Quileute Indian applicant and then to other Native Americans and Alaska Natives. Except as provided by the Indian Preference Act (Title 25 U.S. Code Sec. 472 & 473) there will be no discrimination in selection because of race, color, creed, age, sex, national origin, physical handicap, marital status, politics, or membership/non-membership in an employee organization.

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