December 24 2020, updated December 28, 2020

Dear Tribal Member:

The Quileute Tribal Council ("Tribal Council") sincerely hopes that this letter finds you and your family safe and healthy during these challenging times. As you know, the annual General Council meeting is fast approaching. The Tribal Council has a Constitutional duty to safeguard the safety and general welfare of the Quileute Tribe, and it takes this duty very seriously. We write to inform you that the Tribal Council has determined that, given the current circumstances of the COVID-19 pandemic, convening the annual General Council meeting in the customary fashion would pose a grave risk to the safety and general welfare of the Quileute Tribe. Accordingly, on December 24th 2020, the Tribal Council passed the enclosed Resolution implementing certain emergency, temporary changes to the election and General Council meeting process. These changes are designed to meet the essential Constitutional requirements for the General Council meeting and to follow the existing Election Ordinance as closely as possible, while safeguarding the health and safety of all Tribal members.

Please review this Resolution carefully at your earliest convenience to familiarize yourself with the special process for this year's meeting, including important deadlines and dates. The following list briefly summarizes some of these key dates for your convenience, but please see the enclosed Resolution for complete details.

Important Dates for the Election:

- January 7, 2021—Nominations must be submitted to the Election Board between the hours of 8:00 a.m. and 2:00 p.m.
- January 8, 2021—Nominees must accept their nominations no later than 2:00 p.m.
- January 11, 2021—Announcement of candidates.
- January 12, 2021—Nomination challenges due to the Election Board no later than 4:00 p.m.; and candidate statements due to the Tribal Court Administrator no later than 4:00 p.m.
- January 15, 2021—Polls will be open at the A-Ka-Lat Center from 2:00 p.m. to 8:00 p.m.; results will be posted after polls close.

For your safety, as well as the safety of our hardworking Election Board members and others, please observe masking requirements and practice social distancing throughout the process described in the enclosed Resolution.

We appreciate your understanding of the need for these emergency measures to keep our community safe and healthy. We are buoyed by the news of COVID-19 vaccines coming soon, and we look forward to convening a General Council meeting in the customary fashion as soon as it is safe to do so.

In the meantime, please stay safe and healthy. If you would like to discuss this further please contact Quileute Tribal office at: (360) 374-6163 with any questions regarding the General Council meeting generally, or the Election Board (360) 374-6294 with any questions regarding the election process specifically.
Sincerely,

Mr. Douglas Woodruff, Jr.
Chairman, Quileute Tribal Council
RESOLUTION OF THE QUILEUTE TRIBAL COUNCIL
LA PUSH, WASHINGTON
RESOLUTION NO. # 2020-A-95

WHEREAS, the Quileute Tribe of the Quileute Reservation ("Quileute Tribe") is an Indian Tribe organized under the Indian Reorganization Act; and the Quileute Tribal Council is the duly constituted governing body of the Quileute Indian Tribe by the authority of Article III of the Constitution and Bylaws of the Quileute Indian Tribe approved by the Secretary of Interior on November 11, 1936;

WHEREAS, the ancestors of the present Quileute Tribe were parties to the Treaty of Olympia (12 STAT. 97: II Kappler 719), an area sometimes nicknamed the Quinault Treaty Area (QuTA) because of the original name “Treaty of Quinault River”, whereby our ancestors granted certain rights and privileges to the United States of America and retained certain rights and privileges for themselves and all future generations of tribal members;

WHEREAS, the Quileute Tribal Council has the duty under Article VI, Section 1(j) of the Quileute Tribe’s Constitution to safeguard the safety and general welfare of the Quileute Tribe;

WHEREAS, on March 16, 2020, the Quileute Tribal Council declared a state of emergency due to the COVID-19 pandemic and, since March 25, 2020, the Quileute Reservation has been under an emergency “Stay Home” order issued and amended from time to time by the Quileute Tribal Council in an effort to protect the Quileute Tribe from COVID-19;

WHEREAS, COVID-19 cases are currently surging worldwide and there have been, and continue to be, a number of COVID-19 cases among the Quileute Tribe;

WHEREAS, this state of emergency and emergency “Stay Home” order (as may be amended) are accordingly expected to continue through and beyond January 15, 2021, which is the date set for the Quileute Tribe’s annual General Council meeting;

WHEREAS, Article VI, Section 1 of the Quileute Tribe’s Constitution provides that the General Council meeting must be open to all members of the Quileute Tribe, must be held in La Push, Washington, and must include: (1) elections; (2) consideration of any by-laws, orders, and resolutions subject to approval by the General Council; and (3) a report from the Tribal Council Chairman of the activities of the Tribal Council throughout the year, and an outline of proposed plans for the economic and social betterment of the Quileute Tribe;

WHEREAS, the Quileute Tribal Council has determined that convening the January 15, 2021, meeting of the General Council in the customary fashion would pose a grave risk to the safety
and general welfare of the Quileute Tribe, and has further determined that it is in the best interest for the safety and general welfare of the Quileute Tribe to limit the January 15, 2021, General Council meeting to only those essential elements required by Article VI, Section 1 of the Tribe’s Constitution discussed above, and to implement COVID-19 safety protocols;

WHEREAS, the Quileute Tribal Council has determined that there are no by-laws, orders, or resolutions that will need to be approved by the General Council at the January 15, 2021, General Council meeting; therefore, the required elements for the January 15, 2021, General Council meeting will be only: (1) the elections, and (2) the Chairman’s report discussed above;

WHEREAS, Article IV, Section 2 of the Quileute Tribe’s Constitution provides that “all elections shall be by secret ballot and shall be held in accordance with the rules and regulations prescribed by the Tribal Council or by an election board appointed by the Tribal Council”;

WHEREAS, the Quileute Tribal Council has enacted an Election Ordinance declaring that “it is the public policy of the Tribe that the Tribal Council shall have exclusive authority to prescribe election rules and regulations”; and establishing procedures for the Quileute Tribe’s elections; and

WHEREAS, the Quileute Tribal Council, with the input of the Election Board, has determined that certain emergency changes to the election procedures established in the Election Ordinance are necessary in order to protect the safety and general welfare of the Quileute Tribe from the COVID-19 pandemic at the January 15, 2021, General Council meeting;

NOW, THEREFORE, BE IT RESOLVED by the Quileute Tribal Council that, in order to protect the safety and general welfare of the Quileute Tribe from the COVID-19 pandemic at the January 15, 2021, General Council meeting, the following emergency changes to the election procedures established in the Election Ordinance will take effect immediately and will expire on January 30, 2021:

1. **Nominations.** An eligible voter (per the Quileute Tribe’s Constitution and By-Laws and Election Ordinance) wishing to nominate a candidate for Tribal Council must do so in writing on the form prescribed by the Election Board. The eligible voter must submit the completed form to the Election Board in the Tribal Office on January 7, 2021, between the hours of 8:00 a.m. and 2:00 p.m., at which time the Election Board Chairman will declare the nominations officially closed. At least three Election Board members will be stationed near the entrance to the West Wing of the Tribal Office during those hours to accept the nominations.

2. **Notification of Nominees.** Promptly following the close of nominations, the Election Board will contact the nominees by telephone or in person to inform them: (1) that they have been nominated; (2) that they may accept the nomination (and if necessary, may request an accommodation in order to do so) as provided in the following paragraph; and (3) that they have the option of submitting a candidate statement as provided in paragraph 7, below.

3. **Acceptance of Nominations.** A nominee wishing to accept a nomination must do so no later than 2:00 p.m. on January 8, 2021. To accept the nomination, the nominee must report to the Election Board in the Tribal Office between the hours of 8:00 a.m. and 2:00 p.m. on January 7th or 8th, show the nominee’s Quileute Tribal ID, and complete the
forms required by the Election Board. At least three Election Board members will be stationed near the entrance to the West Wing of the Tribal Office during those hours on January 7th and 8th to receive acceptances by nominees. If the nominee is in quarantine due to COVID-19 or requires an accommodation due to some other disability, the nominee must notify the Election Board at the time of initial contact, and the Election Board will send two of its members to the nominee’s home with the necessary forms for completion. Election Board members will wear masks, practice social distancing, and remain outside the home at all times.

4. **Verification of Eligibility.** The Election Board will thereafter verify the eligibility (per the Constitution and By-Laws and Section 21 of the Election Ordinance) of all nominees who properly accepted their nominations by the deadline stated in the previous paragraph. Nominees who the Election Board confirms to be eligible will hereafter be referred to as candidates.

5. **Announcement of Candidates.** The Election Board will announce the candidates for Tribal Council on January 11, 2021, by posting the announcement in customary locations on the Reservation and communicating the announcement via other customary means. In posting the announcement, the Election Board should remain mindful of the COVID-19-related dangers of Tribal members closely congregating to view the announcement, and should locate and space the postings accordingly.

6. **Nomination Challenges.** An eligible voter wishing to challenge the eligibility of a candidate may do so by submitting a written challenge to the Election Board in writing no later than 4:00 p.m. on January 12, 2021. The Election Board will immediately determine the eligibility of the challenged candidate in accordance with Section 22 of the Election Ordinance.

7. **Candidate Statements.** In lieu of the candidate statements often made at General Council meetings, all eligible candidates will have the equal opportunity to provide written candidate statements which the Tribal Court Administrator will compile and distribute to eligible voters. Candidates should submit typewritten statements if possible, but may submit handwritten statements (which the Tribal Court Administrator will type for publication) if necessary. Candidate statements are limited to 500 words each and must not contain obscene, profane, libelous, or defamatory language. Suggested topics for candidate statements include, without limitation, biographical information about the candidate, an explanation of why the candidate is running for office, a description of the candidate’s vision for the Quileute Tribe, and the candidate’s goals for the candidate’s term, if elected. Candidates may also provide one appropriate photograph of the candidate, which the Tribal Court Administrator may re-size as necessary to fit the page layout and be fair to all candidates. Candidate statements and photos must be submitted to the Tribal Court Administrator at the Quileute Tribal Court no later than 4:00 p.m. on January 12, 2021. The Tribal Court Administrator will provide candidates with at least a four-hour window of opportunity to review and approve the formatted version of their statements and/or photos as they will be published. If a candidate does not respond by the deadline provided by the Tribal Court Administrator, the candidate’s statement and/or photo will be published as the Tribal Court Administrator provided it to the candidate. If a candidate chooses not to provide a candidate statement and/or photo, the candidate’s name will appear in the compilation of candidate statements with the annotation that the candidate did not provide a candidate statement and/or photo, as applicable. Candidates
will be listed in the compilation in the alphabetical order of their last names. The Tribal Court Administrator or designee will post the candidate statements alongside the previously-posted announcement of candidates on or before January 14, 2021.

8. **Preparation of Ballots.** After the close of nominations and the resolution of any nomination challenges, the Election Board will prepare the ballots for the election in accordance with the Election Ordinance.

9. **Voting.**
   
a. **Polling Location and Hours.** Polls will be open in the circular drive beside the A-Ka-Lat Center (which the Election Board has designated as the polling place) on **January 15, 2021, from 2:00 p.m. to 8:00 p.m.** The Election Ordinance’s four-hour limit on polling hours is temporarily suspended while these emergency changes remain in effect.

b. **Drive-In Voting.** Drive-in voting will be conducted. Voters are strongly encouraged to drive their own vehicles or find their own transportation but, if necessary, eligible voters who do not have access to working vehicles may request shuttle service. Contact information for the shuttle service will be communicated before election day. Eligible voters who do not have access to working vehicles and do not wish to use the shuttle service may walk up, but driving in voting is strongly encouraged for safety reasons, if at all possible. Adults who are not eligible voters are not permitted in vehicles during the voting process described in the following subparagraph.

c. **Voting Process.** Eligible voters will enter the circular drive in their vehicles (or proceed alongside the circular drive on foot, if absolutely necessary) and will stop at the following three stations in order: (1) a sign-in station, where two Election Board members will verify voters’ eligibility and sign them in; (2) a ballot pick-up station, where two Election Board members will distribute ballots to the eligible voters; and (3) a ballot drop-off station, where two Election Board members (one of whom must be the designated Ballot Box Supervisor) will receive the ballots by pushing the ballot box forward on a cart for eligible voters to drop in their ballots.

d. **No Loitering, Campaigning.** Besides Election Board members performing their duties, the delivery of the Tribal Chairman’s report as described below, and the Tribal Police as necessary to maintain the peace and keep the election process orderly, no other person may remain or loiter within 100 feet of the polling place. Campaigning and electioneering is also prohibited within 100 feet of the polling place.

e. **COVID-19 Safety Measures.** Candidates may meet the physical presence requirements of the Election Ordinance by signing in at the ballot pick-up station and need not remain at the polling location. Election Board members at each of the three stations will wear masks at all times and practice social distancing to the extent possible. Voters and others in their vehicles are required to wear masks at all times throughout the process. Walk-up voters must remain at least six feet
away from Election Board members and other voters’ vehicles at all times except as strictly necessary to sign in, pick up a ballot, and drop off a ballot.

10. Announcement of Results. After polls close, the Election Board will count the ballots, certify the election, advise the standing Tribal Council members of the election results, and post the election results, all as provided in the Election Ordinance. In posting the results, the Election Board should remain mindful of the COVID-19-related dangers of Tribal members closely congregating to view the results, and should locate and space the postings accordingly.

BE IT FURTHER RESOLVED that, to the extent the foregoing emergency changes conflict, or are inconsistent, with the Election Ordinance, the provisions of the foregoing emergency changes will control until they sunset on January 30, 2021; all other provisions of the Election Ordinance will remain in full force and effect during the time period the foregoing emergency changes are in effect; and

BE IT FINALLY RESOLVED that the Tribal Council Chairman’s report required by Article VI, Section 1 of the Quileute Tribe’s Constitution will be delivered in written format to each eligible voter at the polling place; the conduct of voting as described above and the distribution of the Chairman’s report will constitute the annual General Council meeting for 2021.

Douglas Woodruff, Jr., Chairman
Quileute Tribal Council

*** CERTIFICATION ***

I, the undersigned, hereby certify that the above resolution was adopted at a regular meeting with the presence of a quorum of the Quileute Tribal Council at La Push, Washington, on the 24th day of December, 2020, by a vote of 4 FOR and 0 AGAINST, and 0 ABSTENTION.

Authorized Representative
Quileute Tribal Council