Quileute Tribe
Job Description

Hatchery Technician I

**HOW TO APPLY:** Send Application Package to the address listed below.

Applications can be downloaded at [www.quileutenation.org/job-openings/](http://www.quileutenation.org/job-openings/)

The Quileute Tribe
Human Resources Department
P.O. Box 279
La Push, Washington 98350

Or via email: hr@quileutenation.org

Ensure your Application contains:
1. Quileute Tribal Application
2. Cover Letter
3. Resume
4. Tribal Enrollment Verification
5. Diploma(s) High School, College
6. Certification(s), if any
7. Unofficial Transcripts, if no diploma
8. Driver’s License

**NOTE:** Incomplete applications will not be considered.
**The Region**

Located in Washington State, the Olympic Peninsula is an outdoor lover’s dream, providing opportunities for hiking, kayaking, camping, beach combing, surfing, fishing, and hunting. The Olympic National Park within the peninsula covers 1,442 square miles of wilderness. A big draw is the Hoh Rain Forest, one of the largest temperate rain forests in the United States.

The peninsula is home to seven Tribes: Quileute, Hoh, Quinault, Elwha, S’Klallam, Makah, and Skokomish, each having their own unique culture and traditions.

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**The Community**

The Quileute Reservation is in La Push, WA, which is nearly two square miles and home to approximately 400 enrolled members (total enrollment is around 800.) The Tribe was thrust into the spotlight in 2005 when Stephenie Meyer published “Twilight,” becoming known worldwide. This pop culture phenomenon increased tourism to La Push and Forks.

Neighboring cities are Forks (14 miles from La Push), Port Angeles (70 miles), and Sequim (85 miles.) Due to lack of housing options in La Push, most employees find housing off-reservation in Forks.

The remoteness of the West End is not for everyone; La Push is a small fishing village while Forks’ population is almost 4,000 and Port Angeles is 20,000. Seattle is the closest major city in driving distance, which is 150 miles from La Push.

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For More Information:  [olympicpeninsula.org](https://olympicpeninsula.org)  
[forkewa.com](http://forkewa.com)  
[visitportangeles.com](http://visitportangeles.com)  
[sequimwa.gov](http://sequimwa.gov)
The governing body of the Quileute Tribe is an elected five-member Tribal Council consisting of a Chair, Vice Chair, Treasurer, Secretary and Member-at-Large; they delegate responsibilities to the General Manager who oversees Department Directors. There are 11 Departments with 130 full-time employees.

The Tribe also operates five businesses: La Push Marina, River’s Edge Restaurant, Lonesome Creek Store, Oceanside Resort, and the Kitla Center.

For More Information: quileutenation.org
facebook.com/quileutetribe

The Climate

La Push is at sea level, bordering the Quillayute River and Pacific Ocean; the scenery showcases plenty of wildlife, iconic beaches, and sea stacks. On average, rainfall in La Push is 109 inches per year (the US average is 38 inches.) Due to inclement weather between late fall to early spring, the area makes for some fantastic storm-watching.

For More Information: olympicpeninsula.org/stories/weather/
Position: HATCHERY TECHNICIAN I
Supervisor: Hatchery Manager
Location: Fish Hatchery
Work Info: Full Time: 40 Hrs/Week (M-F)
Salary: DOQ/E ($15.82 hourly wage)
Closes: (03/13/2020 – 03/27/2020)

POSITION SUMMARY:

Hatchery technician is to assist the Hatchery Manager with duties pertaining to all tribal hatchery programs. Experience preferred; however, training can be provided. Must be responsible and willing to work weekends.

ESSENTIAL DUTIES AND RESPONSIBILITIES INCLUDE THE FOLLOWING:

- Duties include care and feeding of Chinook and Steelhead fry and fingerlings, fish disease detection and care.
- Brood stock collection and spawning.
- Care and management of Chinook and steelhead eggs and maintaining equipment and facilities.
- Maintenance around the hatchery is also required.
- This position also requires the employee to be on-call for hatchery emergencies during nights and weekends.
- Other duties as assigned.

SKILLS, KNOWLEDGE AND ABILITIES

- A willingness to be trained in fish hatchery techniques.
- Skilled in office organization and time management.
- A strong sense of professionalism and a good general math skill.
- Applicant should be familiar with computers and Microsoft Excel & Word in particular.
- Ability to lift 40 pounds.
- At least 2 years’ experience working with diverse populations or in a Tribal community is preferred.
- Understanding of Quileute Culture and La Push community preferred.

SUPERVISION EXERCISED:
None

QUALIFICATIONS:

Required Qualifications
- High school diploma or GED
- A home telephone or cell phone
Preferred Qualifications
- Prior experience in fisheries fieldwork or course in biology is desirable with an emphasis in hatchery operations.

GENERAL INFORMATION:

The statements contained herein reflect the general details as necessary to describe the principle functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods, or balance the workload.

Special Requirements: Must have and retain a valid Washington State Driver’s License ~ please provide a copy with job application. Must pass a criminal background check, drug and alcohol screening and reference check.

Indian preference will apply. If applicants have equal qualifications, preference will be given first to a Quileute Indian applicant and then to other Native Americans and Alaska Natives. Except as provided by the Indian Preference Act (Title 25 U.S. Code Sec. 472 & 473) there will be no discrimination in selection because of race, color, creed, age, sex, national origin, physical handicap, marital status, politics, or membership/non-membership in an employee organization.

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