



Quileute Tribal Council

Human Resources Department

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Quileute Tribe Job Description

Mental Health Clinician

Position: **MENTAL HEALTH CLINICIAN**
Supervisor: Health Director
Location: Tribal Health Clinic
Work Info: TBD
Salary: DOQ/E (\$26.00 - \$37.50; hourly wage)
Closes: (01/29/2020 – 02/14/2020)

POSITION SUMMARY:

This position will be filled by a person who is licensed to provide mental health services in Washington State. Acceptable licensure for this position includes Licensed Independent Clinical Social Worker, Licensed Advanced Social Worker, Licensed Independent Clinical Social Worker Associate, Licensed Mental Health Counselor, Licensed Mental Health Counselor Associate, Licensed Marriage and Family Therapist or Licensed Marriage and Family Therapist Associate. Must possess a strong therapeutic orientation in clinical interventions and applications which address trauma such as Dialectical Behavior Therapy, EMDR, and exposure based cognitive processing therapies. Knowledge of pharmacotherapy is useful. Practice experience with Co-occurring Disorders (Substance Use and Mental Health) is optimal.

Working under the supervision of the Behavioral Health Director and other clinical leads, and in collaboration with a team of professionals, the person filling this position will provide individual, family, and group counseling that incorporates a variety of strengths-based, culturally-informed therapeutic modalities in order to provide effective treatment interventions to facilitate achievement of individually-focused outcomes. This position will provide mental health counseling services at locations convenient to the client family or youth, to include program locations, community, home and school. The successful candidate will demonstrate ability to provide high quality, culturally competent mental health services and must be willing to work varied hours and days to accommodate client and family needs, program trainings and innovative treatment modalities which are inclusive of traditional methodologies. Candidates are expected to have a safe, reliable vehicle with current insurance

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Demonstrates the knowledge, competency, and skills necessary to meet the clinical needs of clients as well as the clinical and administrative documentation skills that meet/exceed best practice standards.
- Strong understanding of client confidentiality as protected under Federal Regulations (42 C.F.R., S 2) and HIPAA.
- Provides comprehensive diagnostic assessments for clients utilizing standardized testing tools, those designed by the agency, and typical screening instruments.
- Develops well written summaries of client case presentations.
- Assesses client's needs and progress and develops and modifies individual service plans accordingly.
- Provides individual and group therapy utilizing various psychological techniques and therapies.

- Develops, coordinates, and conducts group therapy sessions in accordance with accepted principles.
- Provides crisis intervention as needed.
- Documents therapy-related activities in accordance with established procedures and observance of confidentiality with regard to client services and in compliance with applicable state RCW's.
- Coordinates care of clients (case management) with the client, referral source, family, and other organizations involved in the client's care to further the effectiveness of the treatment program and client success.
- Will serve as a member of various multi-disciplinary teams and provide assistance in areas related to referrals, problem solving, and planning of patient care services.
- Attends meetings and participates in committees as requested by the Behavioural Health Director.
- Demonstrates good independent judgment, adapts to new duties, and functions well in a changing environment.
- Participates in professional/cultural development activities.
- Participates in a team approach to care to support optimal outcomes.
- Demonstrates strong interpersonal communication skills and excellent written skills.
- Maintains appropriate licensure.
- Demonstrates an ongoing commitment to clinical excellence and growth.
- Completes other duties as assigned.

EDUCATION: A PhD, or Master's Degree in Psychology, Social Work, Counselling, Marriage and Family Therapy, or related field.

LICENSURE/CERTIFICATION: LMH Counselor, or LMH-A, Licensed Independent Clinical Social Worker, or LICSW-A, Licensed Marriage and Family Therapist, or LFMT-A in Washington State. If not fully certified, must be eligible for testing and pass state and/or national board exams within two years.

QUALIFICATIONS:

- Must have a minimum of three years of experience with providing counseling services or working in a mental health setting providing support to clients.
- Must possess and maintain current course completion documentation for first aid & basic cardiac life support through American Heart Association, Red Cross, or other accredited body.
- Must have attended and maintain Suicide Intervention/Prevention Training
- Must submit and pass drug screening and criminal background check.
- Must be willing to travel and have a reliable vehicle as services will occasionally be offsite, in the community, schools, in-home or out of area.
- Desired qualifications in working with American Indian and Alaska Natives and within a Tribal community, Clinical Supervisor and HIV/AIDS & Blood-borne Pathogens training.

SUPERVISORY DUTIES: This position does not have any supervisory duties unless delegated by the Director, or per documented training.

LANGUAGE SKILLS: Ability to read and comprehend instructions. Ability to write routine reports and correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

MATHEMATICAL SKILLS: Basic mathematical skills; addition, subtraction, multiplication, division, decimals and fractions.

REASONING ABILITY: Ability to define problems, collect data, establish facts and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and stand. The employee must occasionally lift and/or move up to 10 pounds.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be granted in particular cases.

ADDITIONAL DESIRABLE QUALIFICATIONS: Experience working with American Indians and Alaska Natives and within a Tribal community is desirable as is Qualification as a Clinical Supervisor and HIV/AIDS & Blood-borne Pathogens Training.

GENERAL INFORMATION:

Special Requirements: Must have and retain a valid Washington State Driver's License ~ please provide a copy with job application. Must pass a criminal background check, drug and alcohol screen and reference check.

The statements contained herein reflect the general details as necessary to describe the principle functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods, or balance the workload.

Indian preference will apply. If applicants have equal qualifications, preference will be given first to a Quileute Indian applicant and then to other Native Americans and Alaska Natives. Except as provided by the Indian Preference Act (Title 25 U.S. Code Sec. 472 & 473) there will

be no discrimination in selection because of race, color, creed, age, sex, national origin, physical handicap, marital status, politics, or membership/non-membership in an employee organization.

HOW TO APPLY: Please submit a resume, cover letter and the Quileute Tribe application to the address listed below. Incomplete applications will not be considered.

Applications can be obtained at www.quileutenation.org/job-openings/

The Quileute Tribe
Human Resources Department
P.O. Box 279
La Push, Washington 98350