



# Quileute Tribal Council

• QUILEUTE INDIAN TRIBE •

*Human Resources Department*

PO Box 279 La Push, WA 98350  
(360) 374-4367 Fax (360) 374-4368



**JOB TITLE:** Fisheries Biologist I  
**ORGANIZATION:** Quileute Natural Resources  
**SUPERVISOR:** Chief of Fishery Services  
**LOCATION:** La Push, WA  
**SALARY RANGE:** \$25.87 - \$32.34/hr DOQ/DOE  
**CLOSING DATE:** Until-Filled

## **DUTIES AND RESPONSIBILITIES:**

This person will work with Quileute Natural Resources personnel in the collection of commercial sampling data, spawning survey data, and other information necessary for the management of fisheries resources important to the Quileute Indian Tribe. Applicants will be required to 1) supervise technical staff; 2) conduct spawning surveys; 3) calculate escapements; 4) sample commercial harvest; 5) assist in routine maintenance tasks; and 6) other duties as assigned. The ability to work independently and on evenings and weekends is required. This position involves strenuous activity and working in adverse weather conditions.

## **KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR THE POSITION:**

- Physically able to work in the field in all weather conditions and have the ability to pack 40 lbs of equipment if needed.
- The candidate must have previous supervisory experience.
- Knowledge of current NW salmon stock management practices, with an understanding of tribal fishery management issues.
- Demonstrated knowledge of riverine fisheries biology or hydrology with preferred experience in the salmon and steelhead stocks of the Quillayute U&A.
- Must be able to work independently with little supervision.
- Must be able to maintain confidentiality of information received orally or through written documents.

## **SUPERVISION EXERCISED:**

The candidate will be responsible for supervision of all field crew technicians.

## **EDUCATION/EXPERIENCE REQUIREMENTS:**

- Bachelor of Science in Fisheries or related biological discipline with 2 years of relevant work experience involving native Pacific salmon stocks and their habitats.
- Demonstrated ability to use Microsoft software (Excel, Access, Word, and Power Point)

**SPECIAL CERTIFICATIONS REQUIRED:**

A valid Washington State driver's license or ability to acquire one immediately after hire.  
CPR and First Aid certifications or ability to acquire immediately after hire.

Must adhere to Personnel Policies and Drug and Alcohol Policies. All candidates for employment with the Quileute Tribe will be required to undergo drug screening prior to official selection for employment by the Quileute Tribal Council.

The statements contained herein reflect the general details as necessary to describe the principle functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods, or balance the workload. The statements contained herein reflect the general details as necessary to describe the principle functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods, or balance the workload.

**HOWTOAPPLY:**

Please submit a resume, cover letter and the Quileute Tribe application to the address listed below. Incomplete applications will not be considered.

Applications can be obtained at [www.quileutenation.org/job-openings/](http://www.quileutenation.org/job-openings/)

Quileute Tribe  
Gina Gonzalez-Leva, HR Director  
P.O. Box 279  
La Push, Washington 98350

**Indian preference will apply. If applicants have equal qualifications, preference will be given first to a Quileute Indian applicant and then to other Native Americans and Alaska Natives.**

**Except as provided by the Indian Preference Act (Title 25, U.S. Code Sections 472 and 473), there will be no discrimination in the selection because of race, color, age, sex, national origin, physical handicap, marital status, politics, membership or non-membership in an employee organization. If the applicants have equal qualifications, preference will be given to a Quileute Indian applicant or other Native American or Alaskan Native.**