



# Quileute Tribal Council

• QUILEUTE INDIAN TRIBE •

*Human Resources Department*

PO Box 279 La Push, WA 98350  
(360) 374-4367 Fax (360) 374-4368



JOB TITLE: Habitat Restoration Biologist I  
ORGANIZATION: Quileute Natural Resources  
SUPERVISOR: TFW Program Manager  
LOCATION: La Push, Washington  
SALARY RANGE: \$25.87 - \$32.34/hr DOQ/DOE  
CLOSING DATE: Until-Filled

## **DUTIES AND RESPONSIBILITIES:**

The Habitat Biologist will provide fisheries habitat protection, restoration, and enhancement technical services to the Tribe with an emphasis on wild salmon populations in the Quillayute, Ozette, and Goodman watersheds, within the Quileute Tribe's Usual and Accustomed fishing areas, (U&A). The candidate will be responsible for writing, analyzing, and preparing technical documents for a wide range of audiences and functions. The candidate will represent the Tribe on technical committees and forums for the protection of Treaty resources as directed by the supervisor.

## **KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR THE POSITION:**

- Physically able to work in the field in all weather conditions and have the ability to pack 40 lbs of equipment if needed.
- The candidate must have previous supervisory experience.
- Knowledge of current NW salmon stock management practices, with an understanding of tribal fishery management issues.
- Demonstrated knowledge of riverine fisheries biology or hydrology with preferred experience in the salmon and steelhead stocks of the Quillayute U&A.
- Must have working experience designing, implementing, and analyzing field data research projects.
- Familiarity of ESA habitat consultation and permitting, assisted with permit preparation for Army Corp permits, WA State HPA program, or local critical area ordinances. Must be familiar with NEPA and SEPA processes.
- Experience in preparing state, federal grant or contract applications to secure project funding.
- Must be able to work independently with little supervision.
- Must be able to maintain confidentiality of information received orally or through written documents.

**SUPERVISION EXERCISED:**

The candidate will be responsible for supervision of all field crews associated with salmon restoration and enhancement projects.

**EDUCATION/EXPERIENCE REQUIREMENTS:**

- Bachelor of Science in Fisheries or related biological or geological discipline with 2 years of relevant work experience involving native Pacific salmon stocks and their habitats.
- Demonstrated ability to use Microsoft software (Excel, Access, Word, and Power Point)
- Experience in GIS and GPS.

**SPECIAL CERTIFICATIONS REQUIRED:**

A valid Washington State driver's license or ability to acquire one immediately after hire.

Must adhere to Personnel Policies and Drug and Alcohol Policies. All candidates for employment with the Quileute Tribe will be required to undergo drug screening prior to official selection for employment by the Quileute Tribal Council.

The statements contained herein reflect the general details as necessary to describe the principle functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods, or balance the workload.

**HOWTOAPPLY:**

Please submit a resume, cover letter and the Quileute Tribe application to the address listed below. Incomplete applications will not be considered.

Applications can be obtained at [www.quileutenation.org/job-openings/](http://www.quileutenation.org/job-openings/)

Quileute Tribe  
Gina Gonzalez-Leva, HR Director  
P.O. Box 279  
La Push, Washington 98350

**Indian preference will apply. If applicants have equal qualifications, preference will be given first to a Quileute Indian applicant and then to other Native Americans and Alaska Natives.**

**Except as provided by the Indian Preference Act (Title 25, U.S. Code Sections 472 and 473), there will be no discrimination in the selection because of race, color, age, sex, national origin, physical handicap, marital status, politics, membership or non-membership in an employee organization. If the applicants have equal qualifications, preference will be given to a Quileute Indian applicant or other Native American or Alaskan Native.**