



Quileute Tribal Council

• QUILEUTE INDIAN TRIBE •

Human Resources Department

PO Box 279 La Push, WA 98350

(360) 374-4366/4367 Fax (360) 374-4368



JOB TITLE: Police Officer I-Entry Level
ORGANIZATION: Quileute Tribe
SUPERVISOR: Chief of Police
LOCATION: La Push, Washington
SALARY: DOQ
OPEN DATE: December 7, 2018
CLOSING DATE: December 21, 2018

RESPONSIBILITIES/REQUIREMENTS

- Enforce criminal, traffic laws and local ordinances.
- Patrol an assigned geographical area by foot or vehicle.
- Respond to citizen emergency calls and complaints.
- Investigate crimes and prepare written reports.
- Issue citations, summons, serve arrest warrants.
- Administer first aid and assist other emergency services.
- Maintain a required level of physical and mental fitness.
- Deal successfully with violent or stressful incidents.
- Use physical force, including deadly force, to protect self, officers and public, if necessary.
- Carry a firearm, wear a uniform, and work rotating shifts, including weekends and holidays.
- Six months probationary.
- Other duties as assigned with the scope of position.

MINIMUM QUALIFICATIONS REQUIRED:

- Completion of B.L.E.A. within one year of employment.
- U.S. citizen, 21 years of age, High School Diploma or GED, a two-year college degree desired.
- Valid Washington State driver's license, no traffic misdemeanor convictions prior three years.
- No felony convictions in any court; No misdemeanor convictions prior three years, no misdemeanor convictions ever for crimes involving use of weapons, physical violence, DOMESTIC VIOLENCE, or controlled substances.

- Employee is required to live within a 30-mile radius of La Push.
- Testing Process: Oral board Interview, Interview with the Chief, physical fitness test, background investigation, fingerprints, drug screening.
- A polygraph and psychological exam may be required if requested by the Chief of Police, medical examination prior to appointment.
- Employee is required to have a telephone at his/her place of residence for emergency availability and may be required to respond to emergency calls 24 hours per day.

The statements contained herein reflect the general details as necessary to describe the principle functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods, or balance the workload.

HOW TO APPLY:

Please submit a resume, cover letter and the Quileute Tribe application to the address listed below. Incomplete applications will not be considered. Applications can be obtained at www.quileutenation.org/job-openings/

The Quileute Tribe
Ms. Gina Gonzales-Leva, HR Director
Department of Human Resources
P.O. Box 279
La Push, Washington 98350

Indian preference will apply. If applicants have equal qualifications, preference will be given first to a Quileute Indian applicant and then to other Native Americans and Alaska Natives.

Except as provided by the Indian Preference Act (Title 25, U.S. Code Sections 472 and 473), there will be no discrimination in the selection because of race, color, age, sex, national origin, physical handicap, marital status, politics, membership or non-membership in an employee organization. If the applicants have equal qualifications, preference will be given to a Quileute Indian applicant or other Native American or Alaskan Native.