



Quileute Tribal Council

• QUILEUTE INDIAN TRIBE •

Human Resources Department

PO Box 279 La Push, WA 98350
(360) 374-4367 Fax (360) 374-4368



JOB TITLE: TFW Technician III, Regular Full-Time
ORGANIZATION: Quileute Natural Resources
SUPERVISOR: TFW Program Manager
LOCATION: La Push, Washington
SALARY RANGE: \$19.39 - \$24.96 DOQ/DOE
CLOSING DATE: Until-Fill

DUTIES AND RESPONSIBILITIES:

The TFW Technician III will work under the supervision of the TFW Program Manager to implement varying restoration, fisheries, and wildlife grants. The Tech III will supervise one permanent technician and will be crew lead for seasonal technicians. This position will be responsible for collecting, managing, analyzing, and reporting on data collected in the field, and from other sources. This will require the use of GIS software, as well as Microsoft word and excel.

The Tech III will also review forest practice activities, stream typing, and hydraulic projects within the Quileute Tribe's usual and accustomed area (U&A). The applicant must have working knowledge of Forest and Fish rules, and current logging practices; and must be able to professionally represent the Tribe at meetings in an office or field setting.

The technician will be expected to participate in various training opportunities to improve their skills and knowledge in all areas of their duties and responsibilities. Technician must also be willing to perform a variety of other tasks and duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR THE POSITION:

- Applicant must be able to obtain an aquatic pesticide license before June 2019, if they do not already possess one.
- Must have at least basic GIS and GPS skillsets, and be able to create maps and manage data in the program.
- Must be familiar with Microsoft word and excel.
- Must be able to read maps and navigate in heavily forested areas.
- Applicant must be physically able to pack a 40 lb backpack sprayer.

- Due to the diversity in grants, applicant must be able to identify fish species at all life stages, native and non-native plant species, and wildlife.
- Must have working knowledge of Forest and Fish rules, and current logging practices.
- Must have experience using boats and motors, ATV's, chainsaws, and other power tools.
- Must be willing to work alone or as crew lead in the field, often times in adverse, wet conditions.

SUPERVISION EXERCISED:

This position will supervise one permanent technician and all seasonal technicians hired under the TFW program.

DESIRED QUALIFICATIONS:

- Experience with WDNR stream typing protocol and electro fishing tools.
- WDNR training courses in bank full width, channel migration zones, unstable slopes, or wetlands.
- Fish passage culvert assessment experience.
- Advanced GIS training/experience.

EDUCATION/EXPERIENCE REQUIREMENTS:

- A bachelor's degree in natural resources or
- AA with two years of natural resource work experience.

SPECIAL CERTIFICATIONS REQUIRED:

- Applicant must be able to obtain an aquatic pesticide license before June 2019, if they do not already possess one.
- A valid Washington State driver's license.

The statements contained herein reflect the general details as necessary to describe the principle functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods, or balance the workload.

Must adhere to Personnel Policies and Drug and Alcohol Policies. All candidates for employment with the Quileute Tribe will be required to undergo drug screening prior to official selection for employment by the Quileute Tribal Council.

HOWTO APPLY:

Please submit a resume, cover letter and the Quileute Tribe application to the address listed below. Incomplete applications will not be considered. Applications can be obtained at www.quileutenation.org/job-openings/

The Quileute Tribe
Ms. Gina Gonzales-Leva, HR
Director Department of Human
Resources
P.O. Box 279
La Push, Washington
98350

Indian preference will apply. If applicants have equal qualifications, preference will be given first to a Quileute Indian applicant and then to other Native Americans and Alaska Natives.

Except as provided by the Indian Preference Act (Title 25, U.S. Code Sections 472 and 473), there will be no discrimination in the selection because of race, color, age, sex, national origin, physical handicap, marital status, politics, membership or non-membership in an employee organization. If the applicants have equal qualifications, preference will be given to a Quileute Indian applicant or other Native American or Alaskan Native.